

**Invitation for Bid: Aviation Hull & Liability Insurance
Virginia Department of the Treasury
Division of Risk Management**

**IFB RM 08-011
Issued May 5, 2008**

**Addendum 1
Issued May 19, 2008**

This addendum incorporates questions and answers that have been received by the Department of the Treasury.

Questions and Answers:

1. **Page 2 - B.2 - how extensive is pilot training at VPI and what aircraft are used for this purpose?**

Additional information on VPI not presently available.

2. **Page 7:**

- a) **411 - Department of Forestry - is the seating configuration correct for N48VF?**

Agency 411 - N48VF - 3 passenger seats and 1 crew

- b) **841 - Department of Aviation - i) please confirm seating configuration for N5VA for crew and passengers; ii) Extra Expense specifies coverage for N7VA which is not a listed aircraft, please clarify this item.**

**Agency 841 - N5VA - 5 passenger seats and 1 crew
Remove #N7VA from schedule .**

3. **Department of Military Affairs - Are all 43 listed aircraft operated during the fifteen day operational period? Or, do they make up a pool of available aircraft from which only selected ones are operated? If the latter, please provide the average number of aircraft being operated at any one time. (Section II - Scope of Service; B - Aircraft Utilization Information; 1. Dept. of Military Affairs - page**

Additional information not presently available.

4. **Section II - Scope of Service; B - Aircraft Utilization Information (page 2):
Virginia Polytech Institute and State University and the Commission of Game**

and Inland Fisheries are shown as using aircraft listed in Attachment B. However, there are no aircraft listed for these two state agencies in Attachment B. What aircraft do they operate and who owns them?

Remove Game & Inland Fisheries from schedule. Additional information on VPI not presently available.

- 5. Attachment B - Aircraft Exposures (pages 16 and 17): For the Cessna Citation Bravo, N800VA (UVA) and the Beechcraft King Air 350s, N1VA & N2VA (Dept. of Aviation) - Are single pilot operations ever allowed even if only for repositioning or ferry flights? If so, please describe.**

Additional information not presently available.

- 6. Attachment B - Aircraft Exposures (pages 16 & 17): Request for Pilot Training Information**

Additional information not presently available.

- 7. Please describe the initial and recurrent pilot training practices conducted by UVA and the Department of Aviation for the Cessna Citation Bravo, N800VA; and the Beechcraft King Air 350s, N1VA and N2VA. If an outside, third party training facility is used please identify it.**

Additional information not presently available.

- 8. Please describe the initial and recurrent pilot training practices conducted by the Department of State Police for helicopters in their fleet. If an outside, third party training facility is used please identify it.**

Additional information not presently available.

- 9. Section II - Scope of Service; A - Requirements; 5 - How can Extra Expense of Substitute Aircraft coverage apply to VPI when there are no aircraft scheduled for them?**

Additional information on VPI not presently available.

10. Page 16

123 - Dept. of Military Affairs

Need N#'s

Year

of Seats (total seatbelts, not cushions)

Are you interested in Hull protection on these?

Please review page 16 as the numbers are provided by the different helicopter makes & models. No hull coverage is requested. There are 8 passenger seats and 2 crew seats on the King Air.

11. Pages 16 & 17

Under seats there are typically two #'s indicated: Passenger / Pilot

On many of the aircraft there is a 2 listed as the Pilot. Does this mean that 2 Pilots fly these aircraft 100% of the time? If not, please indicate 1, if the craft only requires 1 Pilot.

The number is listed as 2 crew. To be consistent please quote as 2 crew.

Agency 411 - N48VF - 3 passenger seats and 1 crew

Agency 841 - N5VA - 5 passenger seats and 1 crew

12. Page 17 towards the bottom beginning with Extra Expense..

listed is a BEECH KING AIR N7VA, however it is not listed anywhere else on the schedule. Where is this plane covered.

Strike the mention of #N7VA. The aircraft has been removed from schedule.

13. Additional Interest Endorsement for Hawker Beechcraft Corporation and Tom Sifford - what is their connection to the Named Insured?

Sifford the pilot under Pilot Assistance Program from Hawker Beechcraft on N2VA.

14. Physical Damage Waiver (last 2 sentences pg 17). It appears there is a Waiver in favor of the manufacturer & Tom Sifford. Please verify this is accurate.

Yes

15. Page 18 Loss History

Losses end on March 31, 2006. Have there not been any losses in the last 2 years? Please verify the loss history is up to date.

The last reported date of loss is March 31, 2006.

16. Pilot Information:

Is there any Pilot information available? It would help greatly if we could get the following information on each Pilot.

Names

Ages

Pilot Certs & Ratings

Total Logged Hours (for the type of aircraft they are flying i.e. turbo prop, turbine helicopter, etc.)

Any accidents, violations or suspensions?

Medical Waivers?

Physical Impairments?

Updated information will be available for the new contract.

17. Are any of the Aircraft used for the following?

Firefighting

Air Ambulance

Prisoner Hauling

Slung Cargo (Underneath)

Mosquito Spraying/Agriculture Spraying

Please see Page 2 for "aircraft utilization". No Mosquito spraying/agriculture spraying.

Note: A signed acknowledgment of this addendum must be received by this office either prior to the proposal due date and hour or attached to your proposal.

Signature on this addendum does not substitute for your signature on the original proposal document. The original proposal document must be signed.

Sincerely,

Kelley S. Denton, VCO
(804) 786-4741

Name of Firm

Signature/Title

Date

