



COMMONWEALTH of VIRGINIA

Department of the Treasury

J. BRAXTON POWELL  
TREASURER OF VIRGINIA

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February 19, 2008

**ADDENDUM NO. 1 TO ALL BIDDERS:**

**Invitation for Bids:** #CMI 08-003  
**Title:** Lockbox & Banking Services for the Department of Health Professions  
**Dated:** February 12, 2008  
**For Delivery To:** Commonwealth of Virginia, Department of the Treasury  
**Proposals Due:** Friday, February 29, 2008 @ 1:00 p.m.

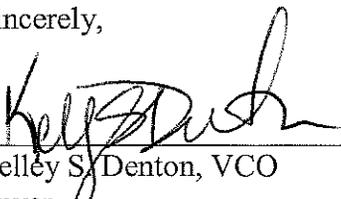
Please note the following changes to the above mentioned RFP.

**SECTION X PRICING SCHEDULE:** Page 24, Section X Pricing Schedule has been replaced in its entirety with the attached.

**SECTION IV REPORTING AND DELIVERY REQUIREMENTS:**Page 11, Section A. 1. Replace "Diskettes" with "Compact Discs".

**Note:** A signed acknowledgment of this addendum must be received by this office either prior to the bid due date and hour or attached to your bid. Signature on this addendum does not substitute for your signature on the original bid document. The original bid document must be signed.

Sincerely,

  
\_\_\_\_\_  
Kelley S. Denton, VCO  
Buyer  
(804) 786-4741

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Signature/Title

\_\_\_\_\_  
Date

**SECTION X PRICING SCHEDULE**  
**Department of Health Professions**

SERVICE	ANNUAL VOLUME	RATE	EXTENSION
<b>DEMAND DEPOSIT SERVICES</b>			
Account Maintenance	12		\$ -
Analysis Deposit Account Stmt	12		\$ -
On US Items - Pre Encoded	1,000		\$ -
Clearinghouse Items Pre-encoded	6,000		\$ -
Local/In-state Items Pre-encoded	5,000		\$ -
Out of State Items Pre-encoded	3,000		\$ -

<b>ZERO BALANCE SERVICES</b>			
ZBA Subaccount	12		\$ -

**RETURNED CHECK SERVICES**

Returned Items	25		\$ -
Return Items - Represented	50		\$ -
Returned Item Branch Delivery	25		\$ -
			\$ -

**LOCKBOX SERVICES**

Lockbox Deposits	254		\$ -
Lockbox Inbound Receipted Delivery	165		\$ -
Lockbox Maintenance	12		\$ -
Lockbox Correspondence	450		\$ -
Lockbox Unprocessed Items	2,000		\$ -
Lockbox Deposit Preparation	12		\$ -
Lockbox Special Screen Fields	15,000		\$ -
Lockbox Auto Data transmission to Client/ Daily Trans	254		\$ -
Lockbox Auto Data transmission to Client/Detail Records	15,000		\$ -
Low Speed Match Items	15,000		\$ -
Multiple Payments	1,000		\$ -
Partial Payments	450		\$ -
Scan Images	15,000		\$ -
Scan Image CD ROM per CD	12		\$ -
Scan Online Archive 5 - 7 Years	33,000		\$ -
Scan Batch Download	80		\$ -

**ONLINE INFORMATION REPORTING**

Account Maintenance/Per Account	1		
Detail Per Item	510		

<b>Total Services Provided – Annual Cost</b>			\$ -
Average Monthly Charges			\$ -
Implementation/One-Time Set Up Charges			

**RETURN ITEMS ACCOUNT - Necessity to be determined**

SERVICE	ANNUAL VOLUME	RATE	EXTENSION
Account Maintenance	12		\$ -
FDIC Insurance			\$ -
Weekly DDA Statements	52		\$ -
Account Analysis Statements	12		\$ -
Deposits	52		\$ -
Redeposited Checks	50		\$ -
Returned Deposited Items	25		\$ -
Other 1			\$ -
Other 2			\$ -
			\$ -
<b>Total Services Provided – Annual Cost</b>			\$ -
Average Monthly Charges			\$ -
Implementation/One-Time Set Up Charges			